

**Submitted:** 8/27/2012  
**Jurisdiction:** Queen Anne's County  
**Agency:** Circuit Court  
**Division:**

**Maryland State Archives**  
Edward C Papenfuse State Archives Building  
350 Rowe Boulevard  
Annapolis, MD 21401

**Certificate ID:** 370  
**MSA ID:** SE55-2500  
**Page:** 1 of 1

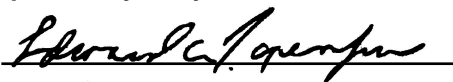
## Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Certificate of Deposit and Bank Deposit Slips, Distribution of Charges, Memorandum of Adjustments, Monthly Report of State Funds Collected and Deposited	2330	Section II / Item 1a, 1b, 1c, 1d	FY06-FY08	3 cu ft.	08/27/2012	shredded
2	Misc. Accounting Records: Bank Books, Check Copies and Check Stubs, Canceled Checks, Paid Bills and Invoices, Receipt Copies and Stubs, Cash Register Tapes	2330	Section II / 5a, 5b, 5f, 5i	FY04-FY08	5 cu ft.	08/27/2012	shredded

Destruction Approved by Maryland State Archives

7/16/2012

Date



State Archivist

Destruction Certification

Dewana Brock

Signature

Deputy Clerk

Title

8/27/2012

Date